

**CIPHI Manitoba Branch
Minutes**

**January 20, 2011
Teleconference 12:00pm -1:00 pm**

In attendance: Darcy Chrisp, Melanie Cyrenne, Stephen Yeo, Ali Rana, Dana Gallant, Stéfane Gravelle, Stephen Hancock, Natalie Fontaine, Greg Stevenson, Shaun Miles

1. Call Meeting to Order: 12:08

2. Reading and Approval of Previous Meeting's Minutes

Amendments: Include Stephen Hancock, and Dana Gallant to attendance list. Change action item: Greg Stevenson to contact Eric Friesen. Motion to approve: Melanie, Seconded: Stefane. All approved.

3. Correspondence Received and Read

Shaun Miles, nothing to report.

4. Business Arising from Minutes or Correspondence

Action Item: Shaun sent NEF donation

Action Item: Natalie & Stephen Hancock to contact management: didn't get a response from email request. Natalie to send another email Peter Parys and Peter DeGraaf, inform of conference and invite input.

Action Item: Executive to develop ideas on how to set up awards for next teleconference. Not done yet

5. New Business

a. 2011 Educational Conference

i. Theme

Idea: Closing in on a Century of Health Protection and Promotion

Action Item: Executive to think of theme ideas, due Friday Jan 28, 2010. Send to Darcy Chrisp via email

ii. Speakers

Ideas: Health Promotion, new areas of their research

Speakers: Nelson Fok (Concordia, Alberta Health), Tony Mak, Dr. Robert Coppock (U of A, Concordia), Douglas Powell, Dr. Greg Blanc (U of M), Dave Funk (MB Housing), Robin Lindsey (National Microbiology Lab), Dr. Terry Galloway (UofM), NCCEH, Workshop or presentation from NCCMT, NCCID (Winnipeg), Margret Fast (possible link to Cholera outbreak) Dr Plourde (re:

Haiti), National Defense & MLCC. Martin Gleadhill, MSTW building inspector has agreed to speak.

Action item: Dana to check with Dr. Greg Blank and Dr. Coppock as potential speakers, and ask for a few topic ideas

Action item: Ali to check with Nelson Fok and Tony Mak as potential speakers.

Action Item: Natalie to check with Dr. Karen MacDonald as a potential speaker and exhibitor

Action Item: Darcy to contact Mike LeBlanc about contact info for Douglas Powell.

Action Item: Darcy to contact Terry Galloway, Robin Lindsey and Christina C from NCCEH

Action Item: Shaun Miles to think about Drinking water speakers from a FNIHB/Health Canada perspective.

Action Item: Melanie to email Darcy Personal Services info, and to Contact Dr Plourde as a potential speaker on Haiti

Action Item: Stéfane to contact NCCMT on sponsorship and presentation

Action Item: Steve to contact National Defense and Rob Sabo MLCC as potential speakers

iii. Social Event for Presidents Banquet

Ideas: magician, usually get a Comedian, hypnotist

Action Item: Greg to start investigations.

iv. Budget

To address in Feb 2011 meeting

b. Branch Accounting Software – Shaun

Found free simple budgeting software online, however may have bugs.

Action Item: Steve will look into accounting software and contact Shaun with results.

c. Honorarium for Placard and Website Coordinators - Darcy

In the past, \$200 per year honorarium has been given to the Website coordinator and the Placard Editor.

Motion to approve two \$200 dollar honorariums to Andreas Oertel and Carmen Cross: Melanie, seconded: Greg, all in favor. Motion carried.

Action Item: Shaun to send \$200 dollars honorarium to Andreas and Carmen.

Action Item: Melanie to call conveniently located restaurants near the Grace Hospital for February 2011 branch meeting.

d. Branch Awards

This has been deferred to the February meeting

6. Next Meeting

Propose Feb 15th, 2011, supper meeting.

7. Adjournment

Motion to Adjourn: Stephen Hancock, Seconded: Greg. Motion Carried.