

CIPHI MB Branch meeting, Teleconference, March 14th 2011

In Attendance: Greg Stevenson, Stephen Hancock, Stefane Gravelle, Ali Rana, Dana Gallant, Natalie Fontaine, Melanie Cyrenne, Shaun Miles

Absent: Stephen Yeo

1. Call to order 12.04

2. Reading and approval from previous minutes.

Motion to approve by Greg, seconded by Stephen Hancock. All Approved. Motion carried.

3. Correspondence,

Companies office, Mike has renewed our incorporated status.

4. Business from minutes.

Branch accounting software. Sean has purchased software.

Sean has sent the \$200 honorariums to Andreas and Carmen.

All other items included in the appropriate sections under New Business

5. New business

a. i. Conference title is "Closing in on a Century of Excellence in Public Health Protection"

iii. Speakers and Topics:

Stéfane has created a draft schedule for conference.

Dana still unable to contact Greg Blank will keep trying, Dr. Coppock set to present on the AM of the 14th, Topic: "Environmental Safety and Public Health: the Unseen Chemical Pot."

Ali spoke with Nelson Fok , who will be speaking twice. On "Endocrine Disruptors, Pharmaceutical and Personal Care Products in Surface and Drinking Water" and "Incorporating practice-based evidence into decision making."

Dr. Pierre Plourde confirmed to speak on the AM of the 14th, topic: "Global Medicine and Volunteerism: How to Prepare Yourself with Lessons Learned in Haiti."

Darcy has confirmed with Dr. Robbin Lindsay for the AM of the 16th. Dr Lindsay's topic is: "Public Health Significance of Rodents - Current Trends on Hantavirus, Tularemia."

Dave Funk from the Manitoba Housing Authority has agreed to speak on the AM of the 14th, topic: "Overview of MB Housing Bedbug Program"

Martin Gleadhill, Building Inspector MSTW Planning District has agreed to speak on the AM of the 15th, topic TBA

NCCEH will do 2 spots. One has been confirmed on the PM of the 14th Christina Chociolko, "Cleaning, Disinfection, and Sterilization at Personal Service Establishments."

Action Item: Darcy to check with NCCEH on topic and timing of second presentation.

Tony Mak topic: "the role of workplace social and environmental factors on commercial workers food safety and practices."

Action Item: Ali to check with Tony Mak on what date & time works for his section.

Action Item: Darcy to speak with Karen on her topics and times for the conference schedule.

Action item: Stéfane to contact with Dr Fast and confirm if she will be attending/speaking, her topic and timing of her presentation.

iv. Sponsors/exhibitors

Stephen Hancock: finalized the sponsorship list and distributed the sponsorship package.

Confirmation from Christina at NCCEH for sponsorship

Speaking with Bob Kitlar from ALS next week

v. Social Event

Presidents Banquet

Action item: Greg to ask magicians about pricing as we are non-profit

Action item: Ali to ask his DJ friend to work at the president's banquet

Wine and cheese

Melanie will be responsible for picking up wine at MLCC for Wine and Cheese and Banquet.

Action item: Greg to check with Bothwell cheese for a sponsorship

vi. Golf

Eric looking at Assiniboine golf course .

vi. Registration

Nothing to report

vii Silent Auction

Greg Stevenson will be looking after the auction

viii. Promotional Items

Andreas Oertel has agreed to make the binders/informational documents for at the conference.

Action item: Dana and Carmen to browse online catalogue and come up with list

of giveaways.

e. Branch Awards

Our new Member of the Year award, not to be named after specific person.

Action item: Darcy and Stef to draft a criteria for the award

Stef still identifying who is eligible for their 25 year member pins.

f. Branch 2011 operating budget

All members reviewed budget and agreed upon its accuracy and completeness.

Action item: Sean, National conference 2013 items to be removed

g. Branch Representation at 2011 National to promote 2013

Julie Scarpino will be attending.

h. Exhibitor Booth and Backdrop for 2013

Julie still pricing these out but it appears to be cheaper than expected.

6. Next meeting

April 11th, 2011 noon teleconference

7. Adjournment 12:57

Motion made by Stephen Hancock seconded by Greg