

***CIPHI Manitoba Branch
Minutes***

***May 16, 2011
Teleconference
12:00 - 1:00 pm***

In Attendance: Stephen Yeo, Darcy Chrisp, Stéfane Gravelle, Greg Stevenson, Ali Rana, Shaun Miles, Dana Gallant

Regrets: Natalie Fontaine, Melanie Cyrenne, Stephen Hancock

1. Call Meeting to Order 12:05
2. Approval of Agenda
Motion to approve Stephen Yeo, seconded by Ali, motion carried.
3. Reading and Approval of Previous Meeting's Minutes, April 11, 2011.
Motion to approve as circulated by Greg seconded by Shaun.
4. Correspondence Received and Read
 - a. 50 Year CIPHI Member Award for Albert Atamanchuk
Darcy has contacted Mr. Atamanchuk and made him aware of the award. He invited Mr. Atamanchuk and a guest to the Presidents Banquet and we are awaiting to hear from him on whether he will attend.
 - b. National Awards
General call for nominees, criteria are on the website, can be an individual, agency, organization or program.

5. Business Arising from Minutes or Correspondence
Shaun sent the \$200 donation for the Wine and Cheese Event at the National AEC in Halifax.

Darcy spoke with Rob Carlson who will contact the MB Moose for silent auction prize donations in an amount of approx \$200.

Greg met with Shaun and received a contract from Anders the Magician, gave 50% deposit on the \$1700 cost. Received a confirmation invoice, and we will pay the rest on the date of the performance.

Darcy has not spoken to Natalie, and has not heard if we can bring outside food into the hotel, or lunch and banquet menus.

Action Item: Darcy to check with Natalie about outside food in the hotel

Dana to email list of promo items: not done

Action Item: Dana to email list of promo items

Shaun has circulated revised 2011 budget

Speaker Martin Gleadhill's presentation is titled: Amendments to the MB Building Code.

Our annual golf tournament is tentatively to be held again at the Transcona Golf Course for Sept 13th.

Andreas Oertel has agreed to make the conference binder.

Darcy sent approved 2011 minutes for Jan, Feb and March to Carmen for posting on the website.

6. New Business

a. 2011 Educational Conference

i. Conference Schedule & Registration Form

Schedule is almost finished and the agenda is in draft form.

ii. Sponsors/Exhibitors

Dr. Margaret Fast will speak on antimicrobial resistance in food. So far there are 4 to 6 confirmed exhibitors, (goal of 18), with many promising contacts. The outlook is good for reaching our target.

iii. Social Event for Presidents Banquet

Anders the Magician, and a DJ has been booked. The DJ will send in an invoice to Ali who will email or mail to Shawn.

Action Item: Ali to discuss with the DJ and send DJ invoice to Shaun once received

iv. Registration

Nothing to report

v. Silent Auction

General call in for prizes.

vi. Promotional Items

Nothing to report

vii. Conference Binder

Nothing to report

b. 25 Year Pin Recipients'

James Dean and Glenn Jorundson are eligible for pins, and Stéfane still has more people to contact.

Darcy will be speaking to contacts in NW Ontario for pins people.

Action Item: Darcy and Stefane to contact the other eligible members.

c. Branch Distinguished Member Award Policy

Motion to approve policy as circulated by Stéfane, seconded by Greg, all approved, motion carried.

d. 2011 Branch Budget

i. Approval of Budget

We expect a small loss due to costs incurred by expenses for national conference in 2013, of approximately \$4000.

Motion to approve budget as is by Greg, seconded by Stéfane. All approved, motion carried.

ii. Posting Budget on the website

Action Item: Darcy to send the 2011 branch budget to Carmen for posting on the website.

7. Next Meeting Monday, June 13, 2011, noon teleconference
8. Adjournment 12:34
9. Motion to adjourn by Shaun, seconded by Greg, All approved, Motion carried.