

CIPHI Manitoba Branch
Meeting Minutes
June 25, 2012

In attendance: Stacey Sowa, Gregory Stevenson, Ali Rana, Darcy Chrisp, Kathleen Martin, Dana Gallant, Shaun Miles, Stephen Yeo, Rhea Lefko

Regrets: Stéfane Gravelle

1. **Call Meeting to Order:** 12:04
2. **Approval of Agenda:** Motion to approve by Greg, seconded by Kathleen, all in favor, motion carried.
3. **Reading and Approval of Previous Meeting's Minutes:** motion to approve by Stephen, seconded by Rhea, all in favor, motion carried.
4. **Correspondence Received and Read:** Telephone conversation with TrainCan about possible business venture on selling books for online food handler's course, as done by the Saskatchewan CIPHI branch. Darcy asked them to send information to our branch for future consideration.
5. **Business Arising from Minutes or Correspondence:**
All items from last meetings minutes were completed.
6. **New Business**
 - a. **2012 Educational Workshop Wrap-Up.** Profit of \$3706, with 63 delegates. Thank you to everyone who contributed.

b. Committee Appointments

Education & Training Committee

R. Lefko, Chair

Members: S. Gravelle, D. Chrisp, K. Martin, A. Rana, S. Yeo

Subcommittees:

Exhibition/Sponsorship Committee

G. Stevenson (Ch.), A. Rana

Membership/Student Recruitment

D. Gallant, Chair

Members: D. Chrisp, S. Sowa

Social Committee

G. Stevenson, Chair

Members: Eric Friesen, D. Gallant

Constitutional/Bylaw Committee

S. Yeo, Chair

Members: S. Gravelle, D. Chrisp

Fund Raising Committee

A. Rana, Chair

Members: G. Stevenson

Special Committees & Publication Committees:

Advocacy

D. Chrisp - Chair

Members: S. Gravelle, G. Stevenson, A. Rana

The Placard

Andreas Oertel – Editor

Members: S. Miles

Website

C. Cross – Webmaster

M. Leblanc, Technical Consultant

Historical

S. Gravelle - Chair

c. 2012 Branch Budget

The branch will have to run a deficit this year. Deficits are typical in non conference years. Expect to post a large profit in 2013 as host of the National Conference. Branch is still in a good fiscal position at the moment.

Action Item: Darcy to send budget document to Carmen for website posting.

d. CIPHI Memory Sticks

Reminder to all executive members: keep memory sticks updated with relevant documents. Sticks have been sent to the new executive members.

7. **Next Meeting:** Monday, October 15, 2012

8. **Adjournment:** Motion to adjourn, Kathleen, seconded by Shaun, all approved, motion carried. 12:42