

**CIPHI Manitoba Branch
Meeting Minutes**

December 16, 2013

In Attendance: Rhea Lefko, Stephen Yeo, Darcy Chrisp, Shaun Miles, Dana Gallant,

Regrets: Stéfane Gravelle, Greg Stevenson, Ali Rana

1. **Call Meeting to Order:** 12:06
2. **Approval of Agenda:** Motion to approve by Rhea, seconded by Shaun, all approved, motion carried.
3. **Reading and Approval of Previous Meeting's Minutes:** Motion to approve by Rhea, seconded by Dana, all approved, motion carried.
4. **Correspondence Received and Read:** refer to item 6 (c).
5. **Business Arising from Minutes or Correspondence:** No information from Greg on action items about speaking to Greg Wojcikowski about a placard article and about any verbal judo speaker contacts. Darcy still to send an email to members about the AGM notice and will do so in the new year. Darcy circulated a draft policy on non CIPHI educational financial support. Will discuss in 6(f). Rhea recirculated info to superintendants re: EPHW Video. TOR's sent to Carmen for posting on website.
6. **New Business**
 - a) **2014 Spring Workshop:** Secured Canad Inns Polo Park as the venue, with some hotel rooms reserved. Tuesday night Poulins hospitality suite will be following the MB Health enforcement training. Rhea has volunteered to be the moderator for the day.
Speakers: need to fill 5 spots. Dr. Cam Symons from the U of Brandon agreed to talk about millennial generation characteristics (has previously done for paramedics, nurses and university faculty). Catheryne Martens:. Will do 1 hr to 45 min for \$250 total. She will put together an abstract on what kind of presentation she can give, on enhancing productivity or dealing with difficult people.

Action Item: Darcy will circulate Ms. Martens paragraph to the executive for review prior to confirmation.

Dyna-Pro on self serve water treatment units is a speaker option.

Possible topic on spa industry health inspection items – retired inspectors are being trained as consultants in the City of Winnipeg.

Registration Fees: Increase from \$100 to \$125 for CIPHI members; from \$125 to \$150 for non members, retired, or student members or the half day rate from \$50 to \$75.

Action Item: Darcy to consult with Mike Leblanc about increase in registration.

Lunch will not be catered, but will be the buffet in the attached Aaltos restaurant and covered under registration costs.

No Exhibitors.

Action Item: Darcy to ask Blake Scott or Stéfane to be the AV person.

Moderator: Rhea

Speaker Gifts: \$25 gift cards for Chapters

Kiran Sidhu volunteered to be the registration person.

Action Item: Kathleen to send Darcy the link to the Verbal Judo Canada Website.

Action Item: Darcy to look into pedometers as a gift idea for the next workshop.

b) 2014 Draft Budget:

Next year plans for a slight deficit, which is normal when we are not running a larger educational conference. There is an increase to the member support to \$2700 from \$2400. Motion to approve budget Kathleen, seconded by Rhea, all approved. Motion carried.

c) **Brandon Career Symposium:** They ask every year if we want to set up a booth; however it is intended more for high school students who are not typically interested. We will decline the offer.

d) **Annual Retirees X-Mass Luncheon:** Retirees get together for lunch every year, and Greg Stevenson has been organizing.

Action item: Darcy to ask Greg to find out if the retirees are interested in having more people invited to their luncheon.

e) Retiree Advisory Committee representative:

Bernie Chrisp is the current MB representative. Trevor Williams has volunteered to be the alternate. Motion to approve by Kathleen, Shaun seconded, all approved and motion carried.

f) **Support for Non CIPHI Educational Events:** Money is to be for members to attend CIPHI events, if left over, then to members at non CIPHI events. Increased to \$2700.

Action Item: Revise policy to add in payment will occur after the AEC and only if there is money available.

g) **Video Contest:** Elmwood High School has videos that they want to submit. Submissions are to be reviewed and voted on by the executive.

Action Item: Rhea to develop an evaluation form and circulate to the executive.

7. **Good & Welfare:** none.

8. **Next Meeting:** Noon: January 20, 2014.

9. **Adjournment:** Motion to adjourn at 12:57 by Kathleen, Seconded by Rhea, all approved, motion carried