

Minutes

September 23, 2014

12:00pm

Minutes

| # | Item | Notes | Lead |
|-----|--|---|-----------------|
| 1 | Welcome & Roll Call | | Kathleen Martin |
| | Present: Kathleen Martin, Monique Nguyen, Kira Brar, Kiran Sidhu, Victoria Ly, Anitta Sundarampillai, Rhea Lefko Regrets: Absent: Ali Rana, Tyler Hebb | | |
| 2.0 | Approval of Agenda | | Kathleen Martin |
| | <i>Motion: Motion to approve the agenda as submitted by Anitta Sundarampillai</i> <i>Second: Rhea Lefko</i> <i>Favour: All in Favour</i> | | |
| 3.0 | Approval of August 18, 2014 Executive Meeting Minutes | | Kathleen Martin |
| | <i>Motion: Motion to approve the minutes as submitted by Rhea Lefko</i> <i>Second: Kiran Sidhu</i> <i>Favour: All in Favour</i> | | |
| 4.0 | Correspondence Received and Read | | R. Lefko |
| | <i>Nothing to report</i> | | |
| 5.0 | Business Arising from August 18, 2014 Meeting | | |
| 5.1 | Website – Executive Profiles | <i>Kathleen to forward pictures and profiles to Carmen. For those who haven't submitted pictures and profiles yet, please send them to Kathleen</i> | |
| 5.2 | Media – Twitter & Facebook | <i>Completed! Please follow and like us on Twitter and Facebook! Send anything of interesting that can be posted or tweeted to Victoria</i> | V. Ly |
| 5.3 | Food Challenge | <i>No further contact. Cancelled for this year.</i> | |
| 5.4 | Education & Training | <i>October 7-9th 2015</i> | |

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| | | <p><i>Confirmed: Canad Inns Polo Park</i> <i>Begin forming committees and delegating duties</i> <i>Team building exercises – survival training?</i> <i>Field trip? Human Rights Museum</i></p> | |
| 5.5 | EPH Week | <p><i>Report back next meeting with members' feedback (coffee break and the mail out), things we should consider next year, changes?</i> <i>Everyone has received mail outs</i> <i>Already received a picture from the Dauphin office</i> <i>For next year – a joint coffee break between Health Canada and Manitoba Health?</i></p> <p><i>Send receipts to Rhea's office</i></p> | |
| | | | |
| 6.0 | New Business | | |
| 6.1 | Finance Update | <p><i>No major updates</i> <i>Spending is on target</i></p> | R. Lefko |
| 6.2 | NEC Update | <p><i>No President Elect at the moment</i> <i>One candidate nominated for President Elect role – Anne Thomas from BC.</i> <i>Motion should be passed next week. Anne will most likely be stepping into the President Elect role by next month</i> <i>Some concerns at national level – 7 out of the 8 branches have had new presidents within the past 8 months.</i></p> <p><i>Strategic plan for 2014-2016: 3 Key Strategies</i> <i>Key Strategy 1: Build and Maintain sustainable organization - Governance model: How does a corporation look like and what should we do? Looking at having an Executive Officer running CIPHI and Revenue Generating</i> <i>Key Strategy 2: Strengthen our Standards – evaluate relationships with employers, unions, educational institutes</i> <i>Key Strategy 3: Enhance Professional Profile - Mandatory membership for any student who has been certified, Ethics and advocacy committee</i></p> | K. Martin |

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| | | <p><i>Currently at stage of creating and approving descriptions for committees and putting out a call for chairs of committees.</i></p> <p><i>Issue of charging GST when branches have revenue greater than \$50,000. Manitoba Branch does not have revenue over \$50,000 with the exception of when hosting a National Conference. Further updates as to how Branch is going to move forward on issue once investigated.</i></p> | |
| 7.0 | Good & Welfare | | |
| | New hire at Health Canada – Saad Jalili | | |
| 8.0 | Next Meeting | | |
| | October 21, 2014 | | |
| 9.0 | Adjournment | | |
| | <p>Motion: Motion to adjourn the meeting by Anitta Sundarampillai</p> <p>Second: Rhea Lefko</p> <p>Favour: All in Favour</p> | | |